

Always Safe

PLANNING THE Q4 PRACTICAL PACKAGE

Working together to reduce the risk of exposure

The aim of the practical package is for leaders, operative personnel and the safety delegate service to work together to reduce harmful exposure to chemicals.

Familiarise yourselves thoroughly with the contents of the package and plan how you will carry out trip 1 and 2. The OIM is responsible for planning and carrying out the activities for leaders. Line managers are responsible for the activities for operative personnel. The main safety delegate is responsible for the activities for the safety delegates.

TRIP 1

- 1) Complete the package during an HSE meeting, a morning/evening meeting, a departmental meeting or in another setting that suits you.
- 2) Watch the film.
- 3) Discuss the reflection questions.

Go to Trip 1 for
operative leaders

Go to Trip 2 for
operative personnel

Go to Trip 1 for
the safety delegate service

TRIP 2

- 1) Plan the task: Choose a specific job that is scheduled for Trip 2. Set aside time for a pre-job dialogue with a particular focus on the risk of exposure to chemicals and invite a safety delegate to attend as well.
- 2) Discuss the reflection questions.
- 3) Carry out the task:
 - During the pre-job dialogue, discuss the risks associated with exposure to hazardous chemicals.
 - Carry out a site inspection.
 - Use pocket cards and other relevant tools, e.g. COW.
 - There are also [revised requirements for the management of chemical exposure](#).
 - Write an observation card to share lessons learnt regarding harmful exposure to chemicals.

NB! Operative leaders must also complete the leadership team's self-evaluation.

Go to Trip 2 for
operative leaders

Go to Trip 2 for
operative personnel